

SCRIPT-ed

EDITOR-IN-CHIEF

Personal Specifications

The Editor-in-Chief will be a postgraduate student at the University of Edinburgh School of Law who has already completed a year as Managing Editor. As such, the Editor-in-Chief will have good communication skills and an intimate working knowledge of and experience in editing SCRIPT-ed.

Duties and Responsibilities

The Editor-in-Chief will have responsibility for undertaking the following duties:

1. **Recruitment:** The Editor-in-Chief will recruit members for the Editorial Board at the beginning of the academic year from the postgraduate community. This will be accomplished by: (1) presenting to all post-graduate classes the opportunity for Editorial Board membership, or, alternatively, requesting that professors/lecturers do so; and (2) preparing an e-announcement for circulation to all honours and post-graduate students by the Law School's Post-Graduate Office. The Editor-in-Chief will then compile a list of expressions of interest for consideration by the Editorial Board and will invite those accepted.
2. **Promotion & Solicitation:** The Editor-in-Chief will attend and serve as SCRIPT-ed representative at all Law School events deemed appropriate for SCRIPT-ed to have a presence, and will, at these and other scholastic events (eg: conferences) both (1) distribute SCRIPT-ed promotional material and (2) solicit contributions to the journal.
3. **Oversight & Liaison:** The Editor-in-Chief will monitor the direction of content and the maintenance of high standards of publication and, to that end, will liaise with the Consulting Editors and, where deemed appropriate, the Advisory Board.
4. **Reports & Evaluation:** The Editor-in-Chief will participate in the preparation of reports and annual performance evaluations for the Management Board.